



ST. IGNATIUS COLLEGE OF EDUCATION

(AUTONOMOUS)

Accredited by NAAC at 'A+' Grade with CGPA 3.42 (Third Cycle)

Palayamkottai – 627 002

DIGITAL AND ICT POLICY

PREAMBLE

In the digital age, Information and Communication Technology (ICT) plays a vital role in enhancing teaching, learning, research, and administration. As a teacher education institution, the college is committed to developing the digital competencies of future educators and promoting the ethical, secure, and effective use of technology. This Digital & ICT Policy provides a framework for integrating ICT into academic and administrative activities, fostering innovation, digital literacy, data security, and continuous improvement of ICT infrastructure to achieve excellence in teacher education and institutional development.

OBJECTIVES OF THE DIGITAL AND ICT POLICY

- To create awareness among faculty members and student teachers about the effective, ethical, and responsible use of digital technologies and ICT resources.
- To encourage the integration of ICT tools and digital resources into teaching, learning, assessment, and research activities.
- To facilitate access to online learning platforms, digital libraries, e-content, and educational technologies for academic enrichment.
- To ensure the safe, secure, and responsible use of ICT infrastructure, internet facilities, and digital communication systems.
- To promote cyber security awareness, data privacy, and ethical digital citizenship among all stakeholders.
- To encourage the use of innovative teaching methods, virtual learning environments, and technology-supported pedagogical practices.
- To organize workshops, training programmes, seminars, webinars, and awareness activities on emerging digital technologies and ICT applications in education.
- To support faculty members and student teachers in developing digital content, e-learning materials, and technology-enabled instructional resources.
- To promote paperless administration and efficient digital management systems for academic and institutional processes.
- To encourage the use of educational software, multimedia tools, and assistive technologies to enhance teaching effectiveness and learner engagement.

- To cultivate a culture of continuous learning, innovation, and professional development through the effective use of digital technologies.
- To prepare future teachers with the knowledge, skills, and competencies required for successful teaching and learning in the digital age.

DIGITAL AND ICT SUPPORTING RESOURCES

- The college provides the necessary ICT infrastructure, including computers, internet connectivity, smart classrooms, projectors, and digital learning resources to support teaching, learning, and administrative activities.
- Adequate facilities are provided for the effective use and maintenance of ICT resources, including computer laboratories, Wi-Fi access, educational software, and digital communication platforms.
- The institution supports the development and use of e-content, digital teaching-learning materials, Learning Management Systems (LMS), and online educational resources.
- Technical support and guidance are provided to ensure the efficient functioning of ICT facilities and digital platforms.
- Resources are made available to strengthen cyber security awareness, data protection practices, and responsible digital citizenship among all stakeholders.
- The institution encourages innovation and the adoption of emerging educational technologies to improve teaching effectiveness and student engagement.

:Conclusion

The Digital & ICT Policy reflects the institution's commitment to creating a technologically advanced, inclusive, and innovative educational environment. By promoting the effective, ethical, and secure use of digital technologies, the policy aims to enhance teaching, learning, research, and administrative efficiency. Through continuous development of ICT infrastructure, digital literacy, and responsible digital practices, the college seeks to prepare future educators to meet the challenges and opportunities of the digital age while contributing to excellence in teacher education and institutional growth.

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